



2018 NWPEDC Session Proposal Form

Theme

Confronting Ourselves, Challenging Our Systems

* 1. Presenter Contact Information.

Business / Company
Name

Full Name

Phone

Alternate phone

Professional e-mail
address

2. What are your preferred gender pronouns?

3. Additional Contact Information.

Business website and/or
social media link (e.g.
Twitter, LinkedIn)

Street address

City

State

Zip code

Fax number

*** 4. Bio and summary of training/presenting experience. If you would like to email it as an attachment, send it to CarolynJLee@aol.com and state in the subject line 1) your full name and 2) 2018 NWPEDC Session Proposal Bio and write "to be emailed" in the box below.**

*** 5. Are you an employee of a public/government jurisdiction?**

Yes

No

6. If you answered "yes" to question 5, what jurisdiction?



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*** 7. Will you have a co-presenter?**

Yes

No

8. If so, what is their name(s)?

Co-Presenter 1: First
and Last Name

What are Co-Presenter
1's preferred gender
pronouns?

Co-Presenter 2: First
and Last Name

What are Co-Presenter
2's preferred gender
pronouns?

Co-Presenter 3: First
and Last Name

What are Co-Presenter
3's preferred gender
pronouns?

*** 9. Are any of them an employee of a public/government jurisdiction?**

Yes

No

10. If you answered "yes" to question 9, the presenter's name(s) and jurisdiction(s)



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This conference will aim to offer each employee an opportunity for introspection and self-awareness, because even the most ardent person committed to Equity, Diversity, and Inclusion (EDI) must confront their own unconscious bias and privilege.

A successful session will include one or more of the following outcomes:

- How to challenge our systems/leadership
- How to remove roadblocks to EDI
- How to best serve our communities
- How to remove complacency
- How to affect change in their organization
- How to partner with other jurisdictions

*** 11. Conference session title.**

*** 12. Please provide an abstract of your session.**

*** 13. Have you presented this session at the conference before?**

Yes

No

14. If you answered "yes" to question 13, please indicate what year you presented this session.

15. If you have presented a different session at this conference before, what year and what was the title?

*** 16. Explain how your session supports and relates to the conference's theme of "*Confronting Ourselves, Challenging Our Systems*" or overarching concepts of equity, diversity, and inclusion in public service as a whole. Proposals will not be considered if it is not clearly stated.**

*** 17. Clearly state what techniques, tools, knowledge, and solutions you will teach participants. What tools, materials and hard skills will attendees be able to take away?**

*** 18. Please explain how you will use cooperative learning techniques to engage conference participants in your session.**

*** 19. There will be two 90 minute morning and one 2 hour afternoon workshop sessions. Please indicate in what time period you would prefer to conduct your session (please note the committee will try to accommodate requested times).**

- Morning
- Afternoon
- Both

*** 20. Audio visual needs (including pens, markers, flip charts, etc).**

Note: the NWPEDC is green. Please keep this in mind when requesting paper or flip charts. Attendees will be responsible for downloading any required handouts from our website prior to the conference. Thank you in advance for making this a greener conference by reducing the amount of paper we consume.

*** 21. Is there anything else you would like to tell us about yourself or your session proposal? For example, you can add links to previous presentations, or indicate the maximum cap on number of attendees for your workshop.**

*** 22. As a presenter, you are aware that photographs and videotaping will be taken at any time during this event, as well as social media posts relating to the NWPEDC and its sponsoring organizations.**

I acknowledge and consent

We have found that the most effective sessions at the NWPEDC have the following traits:

1. A description that clearly matches the workshop being presented.
2. A presenter who successfully manages their time and thoroughly covers the session content.
3. The opportunity for participants to ask questions at the end.
4. Tangible tools that the audience is able to take away and apply to their workplace.



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Please submit your conference session proposal now.